



THE CITY OF SAN DIEGO

BOARD OF LIBRARY COMMISSIONERS

Members

Salvatore Giametta, Chair

Susan Atkins • Ann Haddad • Katie Sullivan • Abby Silverman Weiss • Sarah White • Alan Ziegaus

MINUTES

BOARD OF LIBRARY COMMISSIONERS

SAN DIEGO PUBLIC LIBRARY

Wednesday, April 25, 2012

ATTENDANCE

Commissioners:

Present: Salvatore Giametta, Susan Atkins, Ann Haddad, Katie Sullivan, Abby Silverman Weiss, Sarah White

Absent: Alan Ziegaus

Staff: Deborah Barrow, Library Director; Diane Bednarski, Deputy Director; Steve Hawkesworth, Chief Financial and Chief Operating Officer, San Diego Public Library Foundation; Charlie Goldberg, Marketing Director, San Diego Public Library Foundation; Darren Greenhalgh, Deputy Director, Engineering and Capital Projects; Carol Tellez, Executive Secretary

Public: Punky and Anne Fristrom, Anna Daniels

CALL TO ORDER

Meeting was called to order at 12:36 p.m. in the Commission Room of the Central Library.

APPROVAL OF MINUTES

The April 4, 2012 minutes were approved unanimously.

REQUESTS FOR CONTINUANCE

None.

NON-AGENDA PUBLIC COMMENT: Anna Daniels

Ms. Daniels thanked Library Director Deborah Barrow and the Library Commissioners for their commitment to library operations and services. Ms. Daniels provided a handout with a list of priorities from the *Library Organizing Project* group emphasizing the need to restore library hours and staffing, and to reinstate the Library Ordinance.

REPORT FROM THE FRIENDS OF THE LIBRARY: Punky Fristrom

The Friends are pleased that funding for five additional hours for each branch library has been added to the library's budget and branches will reopen on Mondays. However, the Friends would like to see library hours restored to what they were several years ago; a larger book and equipment budget; increased matching funds; more staffing, including Youth Librarians at all branches; an adequate maintenance fund to catch up on needed repairs; and replace old, smaller library buildings with new, larger library buildings to better serve our communities.

SERRA SYSTEM ADVISORY BOARD: None

LIBRARY FOUNDATION UPDATE: None

AGENDA ITEMS

10.a Library System Update: Darren Greenhalgh

Mr. Greenhalgh gave an update on the new Central Library. The project is on schedule and work continues on drywall framing and finishing the concrete roofs on the ninth floor. The first sail was installed on the dome on Monday, March 23.

Staff continues to work on obtaining the funding needed to move forward on the Skyline Hills and San Ysidro branch libraries projects, each of which had funding approved recently by the Mayor and Council; \$5 million and \$2.8 million respectively.

DIRECTOR'S UPDATE: Deborah Barrow

- The proposed changes to the Library's FY 2013 User Fees were heard by the Budget and Finance Committee on Wednesday morning, April 25. A decrease is proposed for non-resident library cards from \$30 to \$28 based on cost recovery. A few outdated fees are proposed to be discontinued. The Budget and Finance Committee approved the proposed changes and the item will go before the full City Council at a later date.
- The Library is scheduled to appear before the Audit Committee on Monday, May 7 to discuss the Library's cash handling procedures. Library staff is exploring alternative options to accepting cash payments from patrons. Through the Business Process Reengineering process City-wide delivery functions have been consolidated and will become the responsibility of the Purchasing Department effective April 28.
- Additional hours have been added to the Library's budget. Effective Monday, June 4, Branch Libraries will now be open on Mondays from 12:30 pm to 5:30 pm. Hourly staff is being hired to provide coverage for the expanded hours.
- The annual American Library Association (ALA) conference is being held June 22-26, 2012 at the Anaheim Convention Center. One day passes to view the exhibits are available. Commissioners are encouraged to attend and can contact Library Administration for further details.

- Staff Development Day was held on April 19 and was very well received. The keynote speaker, Dr. Jennifer James, spoke on how change impacts all of us. Ms. Barrow thanked Staff Development Day committee members Dan Mottola, Barbara Schwartz, Marion Hubbard, Christine Gonzalez and Matthew Nye for all their hard work in making this a successful event.
- Ms. Barrow distributed an article from PublicCEO.com entitled, *San Jose Faces Possible Ballot Box Budgeting for Libraries*. The proposed ballot measure would use a portion of property tax dollars for library funding.

10.c Legislative Update

As requested by the commissioners, budget letters were sent to key Senate and Assembly Members requesting that State funding for public libraries not be eliminated. Copies of the budget letters were distributed to the commissioners.

There will be no Legislative Day this year. Constituents are encouraged to set up meetings with their local legislators.

10.b Budget Update

Ms. Barrow gave an overview of the Library's FY 2013 Proposed Budget. The additional five hours added to the Library's budget will be effective on Monday, June 4 and it is anticipated that they will continue into FY 2013. Libraries with Sunday hours will continue and additional branches will be open on Sundays.

The commissioners discussed at great length their recommendations on the Library's Budget Priorities for FY 2013, which was part of a budget package that two commissioners would present to each council office at their upcoming meetings. The following motion was made:

Motion

It was moved to support the commissioners meeting with each Council office and presenting their budget packet and recommendations on the Library's Budget Priorities for FY 2013.

The motion was seconded and passed unanimously.

OTHER BUSINESS

None.

ADJOURNMENT

Commissioner Giametta adjourned the meeting at 2:25 p.m.

Deborah L. Barrow

DEBORAH L. BARROW
Library Director
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